**Senior Spares Specialist**

**Role purpose:**

Manage availability of maintenance and capacity upgrade spares, including related supply chain support requirements and control stock that includes the management of stock levels and reconcile assets within the region

**Accountabilities:**

* Take accountability for ensuring the availability of maintenance and capacity upgrade spares as per operational requirements.
* Implement strategies to optimize stock levels and prevent shortages.
* Manage related supply chain support requirements for spares, including procurement, transportation, and inventory management.
* Collaborate with supply chain teams to streamline processes and ensure timely spares delivery.
* Implement inventory control measures to minimize waste and optimize storage.
* Take responsibility for reconciling assets within the region, ensuring accurate records of spares and their movements.
* Conduct regular audits and reconciliations to maintain data integrity.
* Collaborate with vendors to negotiate pricing, terms, and delivery schedules for spares.
* Ensure adherence to quality standards and establish effective vendor relationships.
* Coordinates receiving, documentation, storage, and shipping of materials.
* Performs weekly cycle counts and monthly physical inventories to verify inventory levels in company systems

**Core competencies, knowledge, and experience:**

* Proficiency in inventory management practices, including forecasting, stock control, and order fulfillment.
* In-depth understanding of supply chain processes, including procurement, transportation, and logistics.
* Technical competence in understanding maintenance and capacity upgrade spares for the specific industry or sector.
* Familiarity with equipment specifications and spare part compatibility.
* Strong analytical skills to interpret data related to spares usage, stock levels, and supply chain metrics.
* Negotiation skills to effectively deal with vendors, ensuring favorable pricing and terms.
* Ability to assess vendor performance and make recommendations for improvements

**Must have technical / professional qualifications:**

* A degree in relevant field.
* Substantial experience in inventory or stock control roles, particularly in managing spare parts.
* 5-8 years’ experience in a technical role related to the industry or sector, providing a solid understanding of equipment and spare part requirements

**Key performance indicators:**

* Vendor boot stock management and accountability
* Vendor Spares planning and cost management.
* Utilization analysis